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## **NORMS FOR AUTHORISATION OF NEW CENTRES**

All registered institutions, societies of charitable/NGO nature, under the societies/ trust Act or under a similar Act of State/ Central government or educational institutions recognised by Central/States Government/Education Board/ Indian Universities or Institutions registered as above and run according to the said criteria are eligible to apply for study centre.

### **1. Rules for New Centres**

- 1.1. Application for establishing Study/ Exam Centres should be submitted on the date stipulated in the Form.
- 1.2. The application should be submitted by the institution's Chairman/Secretary or by the Principal of the School/College along with a agreement on a non-judicial stamp paper worth Rs. 100/-
- 1.3. The application should be accompanied by resolution passed by the Executive Committee of the institution for the establishment of the Centre.
- 1.4. The application should also be accompanied by certified copy of the proposal, by laws and other certified copies of testimonials.

### **2. Rules for acceptance of Examination Centre**

- 2.1. Generally only one Centre in a district will be approved. However, if necessary, More than one centre can be accepted. The second centre will be at distance of not less than 20 Km. from the first centre.
- 2.2. Bhartiya Shiksha Parishad, U.P. has given the responsibility of Correspondence course to a reliable Private Institution viz. **Bhartiya Mukta Vidya Peeth Ltd. Lucknow (India)**. All Centres/ Examination centres are required to work under the guidance of this Institution. Parishad doesn't accept direct applications. Bank drafts can be sent to the Institute/ Parishad concerned. The centres are established on the recommendation of the above Institute only.
- 2.3. According to the Parishad's Rules, approval for opening new centres will be for three years on a provisional basis to beginning with and not more than 10 courses will be allowed at the first.
- 2.4. If the Centre's performance in satisfactory, the question of giving extension or recognising it as a permanent centre can be considered at the satisfaction of its working of the centre.
- 2.5. At least 35 students should be appeared in a session for one examination at a new centre. If the number of students are less, they will be transferred to the nearest centre for appearing in the Exam. For which no prior notice will be given.
- 2.6. No centre is entitled to open a sub-centre or a branch without prior approval of the Parishad.
- 2.7. It is compulsory to all centres to get the centre renewed by depositing Rs. 2100/- every year in April. Without renewal centre will be treated as automatically cancel.
- 2.8. Proposal of study centre from abroad should come through embassy/ department of education of that country alongwith NOC of the country.

### **3. Center's Rights & Responsibilities**

- 3.1 To observe the instructions issued by the Parishad from time to time.
- 3.2 To submit all programmes to the Parishad as per policies and guidelines issued by the Parishad.
- 3.3 To receive admit card/examination form and fees from willing candidates and submit the same to the parishad office within the stipulated period or one week.
- 3.4 To make arrangements for the exams and to appoint invigilator and examiners on the basis of approval obtained from the parishad.
- 3.5 To procure and distribute study and teaching materials and to make arrangements for examination of students transferred by the parishad.
- 3.6 To provide laboratories and materials for practical and to make available services of demonstrations for conducting examination.
- 3.7 To collect Enrolment/Examination Forms., Exam materials, etc. from the parishad office from time to time and keep them in safe custody and maintain confidentiality.
- 3.8 To evaluate the answer books permitted by the parishad and tabulate, announce the results.
- 3.9 To maintain cordial relations co-ordinate with local educational institutions/ Autonomous bodies/Trust/ Govt. Officers/Officers/Political leaders and social activists for the successful running of the centres.
- 3.10 To prepare a statement of registered students appearing for exams at the centre and submit the same to the parishad from time to time and also to furnish required documents for the inspection of the parishad's representatives.
- 3.11 To maintain records of all exams organised at the centre and produce the same for parishad's review.
- 3.12 To maintain statement of accounts and submit the same to the parishad when required.
- 3.13 To observe compulsorily all instructions/orders issued by parishad from time to time and do thing that will violate or come in the way of the code of conduct laid down by parishad.
- 3.14 To make arrangements for conducting the exams of students transferred from another centre by the parishad.
- 3.15 To attend at least two general meeting and the annual meeting of the parishad.
- 3.16 The entire expenditure of advertisement in any electronic media/newspaper/magazine will be beared by the allotted study centre only.

### **4. Special Attention**

- 4.1 Fees for admitted students at centres should be sent to the Secretary, Bhartiya Shiksha Parishad, U.P. Bharat Bhawan, Lucknow-227105 U.P. The application form along with the demand draft received from the students should be send separately.
- 4.2 Ordinarily every exam form should be submitted along with the admission fee either by Bank draft or by M.O. otherwise the form will treated to have not been accepted.
- 4.3 If a centre lacks the desired number of students, the students registered at the centre will be transferred to other nearest centre.
- 4.4 Any centre violating the parishad's rules or working against its prestige will run the risk of its registration being cancelled without prior notice and the amount deposited as security will stand forfeited. All expenses thereon will be borne by the Centre in charge.
- 4.5 Every year parishad's session will begin from the month of January/July and the final examination will be held in May/December.
- 4.6 In the case/event of any dispute, all the disputes are subjected to Lucknow (U.P.) jurisdiction only.



Sl. No.	Name of Course/Equivalent	Duration (Year)
<b>A ACADEMIC PROGRAMME</b>		
1.	Secondary (High School)	1
2.	Senior Secondary (10+1 & 10+2)	2
3.	Bachelor Programme B.A./B.Com.	3
4.	Bachelor of Science (B.Sc.)	3
5.	Bachelor of Business Administration (B.B.A.)	3
6.	Bachelor of Computer Application (B.C.A.)	3
7.	Bachelor of Library Science (B.L.Sc.)	1
8.	Master of Commerce /Master of Arts (M.Com./M.A.)	3
9.	Vidhiratna (LL.B.)	3
10.	B.A.L.L.B.(LL.B. Hons.)	5
11.	Master of Law Programme (LL.M.)	2
<b>B EDUCATIONAL PROGRAMME</b>		
1.	Bachelor of Education Programme (B.Ed.)	2
2.	Bachelor of Education Programme (B.Ed.) Integrated	1
3.	Bachelor of Physical Education (B.P.Ed.)	1
4.	Basic Teachers Course (B.T.C.)	2
5.	Nursery Teachers Training (N.T.T.)	1
6.	Master of Education Programme (M.Ed.)	1
7.	Doctor of Philosophy (Ph.D.)	2-5
8.	Master of Philosophy (M.Phil.)	1
	Ph.D. & M. Phil. can be done from following : Economics, English, Hindi, History, Maths, Sociology, Education, Pol. Science, Public Administration, Music, Hospital Admin., Yoga, Fashion Technology Nanotechnology, Fine arts, Sanskrit etc.)	
9.	Diploma in Teachers Education (D.T.E.)	2
10.	Diploma in Education (D.Ed./P.T.T./D.T.E./J.B.T.)	2
11.	Diploma in Drawing Teacher (D.D.T.)	2
12.	Diploma in Physical Education (D.P.Ed.)	2
13.	Diploma in English Teacher Training (D.E.T.T.)	1
14.	Diploma in Computer Education (D.C.Ed.)	1
15.	Diploma in Hindi Teacher Training (D.H.T.T.)	1
<b>C MANAGEMENT P.G. PROGRAMME</b>		
1.	Master of Business Administration (M.B.A.)	2
2.	Master of Business Administration (M.B.A. Executive)	1
2.	Master of Computer Application (M.C.A.)	3
3.	P.G.D. Business Administration (P.G.D.B.A.)	1
4.	P.G.D. Personal Management (P.G.D.P.M.)	1
5.	P.G.D. Marketing Management Research (P.G.D.M.R.)	1
6.	P.G.D. Computer Application (P.G.D.C.A.)	1
7.	P.G.D. Public Administration (P.G.D.P.A.)	1
8.	P.G.D. Social Work (P.G.D.S.W.)	1
9.	P.G.D. Human Rights (P.G.D.H.R.)	1
10.	P.G.D. Rural Development (P.G.D.R.D.)	1
11.	P.G.D. Journalism & Mass Comm. (P.G.D.J.M.C.)	1
12.	P.G.D. Real Estate	1
13.	P.G.D. Retail Marketing	1
14.	P.G.D. in Cook's and Sheaf Management	1

<b>D MANAGEMENT PROGRAMME</b>		
<b>(Diploma 1 year Course)</b>		
1.	Diploma in Human Resources	1
2.	Diploma in Business Administration	1
3.	Diploma in Marketing & Sales Management	1
4.	Diploma in Personal Management Industrial Relation	1
5.	Diploma in Computer Application	1
6.	Diploma in Library Science & Information	1
7.	Diploma in Financial Management	1
8.	Diploma in Medical Representative	1
<b>E MEDICAL PROGRAMME</b>		
1.	Ayurvedacharya (B.A.M.S.)	4+1
2.	Ayurved Ratan (G.A.M.S.)	2+1
3.	Diploma in Ayurvedic Pharmacy (D.A.P.)	2
<b>F PARA MEDICAL PROGRAMME</b>		
1.	B.P.T. (Physiotherapy)	4
2.	B.O.T. (Occupational Therapy)	4
3.	B.M.L.T. (Lab Technician)	3
4.	B.R.I.T. (Hospital Management)	3
5.	B.H.M. (Hospital Management)	3
6.	D.O.T. (Diploma in Occupational Therapy)	1
7.	D.M.L.T.	1
8.	B.Sc. Nursing Programme	3
9.	Diploma in X-Ray Tech	1
10.	Diploma in E.C.G.	1
11.	Diploma in Yoga & Naturopathy	1
12.	Diploma in Gen. Nursing	1
<b>G ENGINEERING PROGRAMME</b>		
1.	Bachelor of Technology (Civil)	4
2.	Bachelor of Technology (Mechanical)	4
3.	Bachelor of Technology (Electrical)	4
4.	Bachelor of Technology (Electronics)	4
5.	Bachelor of Architectural Engineering	3
6.	Bachelor of Textile Engineering	4
7.	Diploma in Civil Engineering	3
8.	Diploma in Mechanical Engineering	3
9.	Diploma in Electrical Engineering	3
10.	Diploma in Electronics Engineering	3
11.	Diploma in Architectural Engineering	3
12.	Diploma in Textile Engineering	3
<b>H INFORMATION TECH./ COMPUTER PROGRAMME</b>		
1.	B.Sc. (IT)	3
2.	M.Sc. (IT)	2
3.	Bachelor of Computer Applications (B.C.A.)	3
4.	Master of Computer Applications (M.C.A.)	2
5.	Diploma in Computer Teaching (D.C.T.)	1
6.	Diploma in Fashion/Interior Designing	2

\* For fees details centre incharge can contact the office.

# BHARTIYA SHIKSHA PARISHAD GUIDELINES FOR NEW CENTRE

## NOTE :

- ☞ Examination Fees for all the Programmes shall be Rs. 800/- per semester.
- ☞ Enrollment Fees Rs. 200/- once for a Course.
- ☞ Re-registration/continuation fees Rs. 100/- once.
- ☞ Educational Instt./Centre can fixed the fees for regular courses itself. Fees mentioned again each course is only for one year/semester. For next year/semester same fees will have to deposit again.
- ☞ Failed students can write their examination within three years from the date of admission by remitting enrollment renewal fees.
- ☞ Class, Lab facility for practical's will be available in Lucknow and related centres. Lab charges will be extra.
- ☞ Practical study for the courses will be conducted in the nearest educational/ vocational institutions.
- ☞ Students/Centre seeking admission can take admission, directly by sending Bank Draft to Secretary, **Bhartiya Shiksha Parishad, U.P., Bharat Bhawan, Matiyari, Chinhut, Faizabad Road, Lucknow - 227105.**

### *Public Information*

- ☞ Bhartiya Shiksha Parishad, U.P. is recognised by various educational boards and Universities of India & abroad. Various educational boards and universities are free to admission and not admission the students of Parishad in their boards and universities. Boards and Hon'ble courts has treated students passed from Parishad and as equivalent for admission and employment. AICTE/ NCTE/UGC are autonomous bodies. Bhartiya Shiksha Parishad, U.P. is not getting any grant from them.
- ☞ On the request of students Bhartiya Shiksha Parishad, U.P. can arrange annual examination, online examination and home examination due to any disability of body by asking them to deposit requisite fees. Home examination means, in special circumstances examine will write his/her examination at their home in the presence of examiner appointed by Parishad.
- ☞ If any Student/Members/Teachers/Employees of a centre or Institution have any dispute with his institution, it will be resolved through the Arbitrator/ Committee appointed by Bhartiya Shiksha Parishad, Uttar Pardesh. The decision of the arbitrator shall be final and binding on all parties. Direct intervention of the court will not be permissible. In any circumstances Bhartiya Shiksha Parishad don't have any branch subject to the jurisdiction of Lucknow only.

**AGREEMENT**

**(Format)**

This agreement between Bhartiya Shiksha Parishad, Uttar Pradesh, Lucknow through  
....., **Assistant Director, Bhartiya Shiksha Parishad, Bharat  
Bhawan, Matiyari, Chinhath, Lucknow- 227105** (hereinafter referred to as the First Party) and  
.....  
..... (hereinafter referred as the  
Second Party) is executed on \_\_\_\_\_ . and the  
terms and conditions of the agreement are as under :

1. The Second Party will shortlist the distance education courses out of those offered by the First Party which could be offered at the centre of Second Party for the session 2008-2009 and thereafter, if agreed to by First Party.
2. In no case the Second Party shall-be allowed to authorise any other agency/centre, other than the centres run by it, to enrol students to any course of this Parishad and any violation will lead to cancellation of this collaboration without any notice and no refund of any fee will be allowed.
3. In the event of termination of this agreement there shall be no liability on the First Party legal or otherwise except that the students enrolled by the Second Party will be allowed admission in the Directorate to complete their remaining course, direct on payment of requisite fee (if not already paid) including late fee and fulfillment of other requirements of the Parishad, subject to the condition that the admissions have not been closed, PCP not held (in the case of Professional Course) at that time and the candidates arc otherwise eligible, with the same batch of students.
4. There shall be no liability, legal or otherwise on, the part of the First Party (the Directorate or the Bhartiya Shiksha Parishad of any omission or commission in enrolling students or their counseling etc At the Second Party and all disputes with the students, enrolled by them will have to be settled by the Second Party at its own cost without any involvement of the First Party (the Directorate or the Parishad) in any manner directly or indirectly.
5. This agreement can be terminated by the First Party at any time without any notice and without assigning any reason, But if the Second Party intends to terminate the same a prior notice of three months-will have to be given with the condition that ongoing-courses will have to be completed.
6. All dues payable by the students enrolled will have to be cleared by the Second Party within the due date failing which Admit cards-of the students for appearing in the Parishad examinations will not be delivered for issue to the concerned students and the Second Party shall be responsible for the consequences, if any.
7. The Second Party, shall have to abide by suck all other instructions issued by the First Party from time to time with regard to the conduct of the courses, payment of fee, conduct of examination, etc. and pay such annual continuation fee as is prescribed by the First Party from time to time.

8. The first party shall bear the expenditure of any type of advertisement of courses in electronic media/ newspaper/ magazine. Second party will not bear any responsibility of advertisement.
9. The first party will submit the complete admission/examination form in each and every manner to the second party. Admission form/examination form, photographs and address proof of students should be duly attested by centre incharge.
10. Second party will pay ..... percent of total fees for non technical courses and ..... percent for technical courses and study material as per list of first party.
11. All dispute between the First and the Second Party to this agreement shall be subject to Lucknow court India or court having jurisdiction in India. If at any stage, any question, dispute or difference arises between the parties in relation to or in connection with the execution of this agreement or any other dispute whatsoever in relation to any clause, it shall be referred to the Arbitration. The Arbitrators shall be appointed by the Director, Bhartiya Shiksha Parishad, UP. The decision of the Arbitrator shall be final which shall not be questioned before any court. In all matters and disputes, the courts at Lucknow, UP or courts having jurisdiction in India alone to the exclusion of all other Courts, shall have the jurisdiction to entertain and try them.

**For and on behalf of the  
Bhartiya Shiksha Parishad, UP  
Bharat Bhawan, Matiyari Chinhut,  
Faizabad Road, Lucknow.**

**For and on behalf of the**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**In the Presence of Witness :**

1. \_\_\_\_\_  
(Signature & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
(Signature & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**In the Presence of Witness :**

1. \_\_\_\_\_  
(Signature & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
(Signature & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AFFIDAVIT**

**(Format)**

**BEFORE THE DIRECTOR**

**BHARTIYA SHIKSHA PARISHAD, UTTAR PRADESH, LUCKNOW-227105**

I.....son/daughter/wife of Shri.....  
aged.....resident of.....Distt.....Pin.....Phone  
No.....Office.....Pax.....S.T.D.....

***Declare on oath as under :-***

1. That my above name and address is correct.
2. That I am working as Secretary/Chairman/Principal of this Institution since.....and I am in full knowledge of the staff and activities of the Institute.
3. That the Institute is registered under the Society Registration Act/Trust/Company/Firm Act (Or any other prevalent Act) vide letter No.....Dated.....and also affiliated/recognised (copy enclosed).
4. That the proposed affiliation for courses sought from Bhartiya Shiksha Parishad, U.P. enjoys has consent of 2/3 members of my Institute and myself.
5. That our Institute will admit students only according to the rules and regulations of Bhartiya Shiksha Parishad U.P. and fees collected from them will be sent direct to Bhartiya Shiksha Parishad, U.P., by Bank Draft, Lucknow, by Bank Draft every students.
6. That in respect of any dues outstanding to be paid to the Parishad, will be have the authority to realise them from any member of the Institute or by disposal of movable or immovable property belonging to the Institute after due legal processes.
7. That without realising full fee no admission will be given and classes conducted. In case I or the Institute takes any admission the responsibility for which will be mine or that of the Institute and in no circumstance the enrolment number or exam result will be asked for in the event of the fee not being paid.
8. That I have read and understood the rules and regulations of the Parishad and only after complete satisfaction this declaration is being made which when necessary can be made use of for legal purposes. In the event of any dispute in respect of fees arising between the students and the centre vis s vis Parishad. the same shall be settled by the Committee appointed by the Bhartiya Shiksha Parishad, U.P. under the provision of Indian Arbitration Act ±#40 and its decision wili be binding on all concerned.

Place: .....

Dated.....

Affidiant

**VERIFICATION**

Therefore, I.....declare on oath that the information furnished in this affidavit 1 to 8 and the information furnished in the form for Establishment of Centre are true to the best of my knowledge and belief and will remain in force and be binding on me and my successor for the period of the Centre's association with the Parishad.

Place: .....

Dated.....

Affidiant

**संलग्न सत्यापित प्रतिलिपि/Attached Certified Copy**

(To be attached by an applicant institution duly attested)

1. मान्यता/पंजीकरण की प्रमाणित प्रति संलग्न होना चाहिए।  
The attested copy of recognition/registration should be attached.
2. संस्था/ट्रस्ट/कम्पनी/फर्म के मेमोरंडम, नियम एवं उपनियम आदि संलग्न करें।  
Attach the Memorandum, Rules and regulations of Institutions/Trust/Company/Firm.
3. केन्द्रस्थापनार्थ शर्तों से सहमति का इकरारनामा व शपथपत्र नोटरी (राजपत्रित अधिकारी) द्वारा प्रमाणित कराकर संलग्न करें।  
Attach Certified agreement & affidavits of consent with condition of centre establishment by notary or gazetted officer.
4. वांछित पाठ्यक्रम की सूची के अनुसार भवन, अध्यापक, संसाधनों की विस्तृत जानकारी।  
Brief description of building, teachers and appliances according to the list of desired course.
5. केन्द्र स्थापनार्थ शुल्क 25000/- तथा प्रतिभूति (रिफण्डेबल) राशि 25000/- कुल रु. 50000।  
Centre establishment fee Rs. 25000/- and Security money (Refundable) Rs. 25000/- total Rs. 50000/-.
6. अधिकृत मुख्य अधिकारी/सहायक अधिकारी का प्रमाणित हस्ताक्षर फोटो, योग्यता प्रमाण पत्रों की छाया प्रति।  
Photocopy of attested photograph/eligibility certificate from the authorized chief officer/ assistant officer is required.
7. तीन वर्ष या नई संस्थाओं की वर्तमान प्रमाणित बैलन्स शीट।  
Details of last three years balance sheet or previous balance sheet of new institutions.

नोट :- यदि संलग्न प्रतिलिपि हिन्दी/अंग्रेजी के अतिरिक्त किसी अन्य भाषा में है तो उसका अनुवाद हिन्दी/अंग्रेजी में संलग्न करें।

**Note :** - If all the cited documents are in Regional language than translation in Hindi or english of the documents is compulsory.



भारतीय शिक्षा परिषद, उत्तर प्रदेश  
BHARTIYA SHIKSHA PARISHAD, UP

BHARTIYA SHIKSHA PARISHAD  
GUIDELINES FOR NEW CENTRE

क्रमांक	विवरण/Details	शुल्क/Fee
1.	परीक्षा फार्म/ Examination Form	50/-
2.	प्रास्पेक्टस शुल्क/ Prospectus Charges	200/-
3.	सेन्टर गाइड लाइन बुक/ Centre Guideline Book "डाक द्वारा/ By Post"	350/- 500/-
4.	माइग्रेसन सर्टिफिकेट शुल्क/ Migration Certificate Charges	250/-
5.	प्रमाण पत्र (द्वितीय/तृतीय प्रति)/ Certificate (2nd/3rd Copy)	250/-
6.	अंकपत्र (द्वितीय/तृतीय प्रति)/ Marksheet (2nd/3rd Copy)	250/-
7.	स्थाई प्रमाण पत्र/ Provisional Certificate	250/-
8.	अनुत्तीर्ण/पूरक परीक्षा (शुल्क प्रति विषय) Failed/Complementary Exam (fee per subject)	250/-
9.	उत्तर शुल्क का पुनः मूल्यांकन (प्रति प्रश्न पत्र) Scrutiny of Answer sheets (per question paper)	250/-
10.	अंक/प्रमाण पत्र सत्यापन Marksheet/ Certificate Verification	250/-
11.	पत्राचार शिक्षा समाचार (पाक्षिक) Patrachar Shiksha Samachar	10/- per 200/- year
12.	बी.एस.पी. स्टूडेंट मोर्चा (हिन्दी साप्ताहिक) B.S.P. Student Morcha (Hindi Weekly)	5/- per 150/- year

नोट :- डाक व्यय अतिरिक्त।

Note : - Postal Charges Extra.



# भारतीय शिक्षा परिषद, उत्तर प्रदेश

“भारत भवन”, मटियारी, चिनहट, फैजाबाद रोड,  
लखनऊ - 227105

## नये केन्द्र स्थापनार्थ आवश्यक सूचना।

भारतीय शिक्षा परिषद उत्तर प्रदेश (Education Council of India) 25 वर्ष से शिक्षा के क्षेत्र में टैक्निकल/नान टैक्निकल पाठ्यक्रम का संचालन कर रही है। जिसमें पत्राचार एवं नियमित रूप से शिक्षण एवं प्रशिक्षण दिया जाता है।

भारतीय शिक्षा परिषद द्वारा शैक्षिक गतिविधियों को सरल ढंग से छात्र/छात्राओं तक पहुंचाने के लिए नये केन्द्रों की स्थापना देश-विदेश में की जा रही है। जिसके शुल्क निम्न प्रकार हैं।

1. गाइड लाइन फॉर न्यू सेन्टर	—	500 /—
2. सूचना केन्द्र (प्रमाण पत्र शुल्क)	—	2500 /—
3. अध्ययन एवं परीक्षा केन्द्र स्थापनार्थ शुल्क (नॉन रिफण्डेबल)	—	25000 /—
4. केन्द्र स्थापनार्थ प्रतिभूति जमा राशि (रिफण्डेबल)	—	25000 /—
5. एक साथ 5 केन्द्र स्थापनार्थ शुल्क	—	200000 /—
6. गेस्ट फौकलटी (मानद सदस्यता)	—	(निशुल्क)

सभी केन्द्रों का पारिश्रमिक 20 प्रतिशत से 35 प्रतिशत तक देने का प्राविधान है। ट्यूशन फीस व प्रयोगात्मक फीस केन्द्र अलग से प्राप्त कर सकते हैं। अधिक जानकारी के लिए कार्यालय से सम्पर्क करें अथवा हमारी वेबसाइट [bspuplko.org](http://bspuplko.org) पर लॉग ऑन करें।

सहायक निदेशक

Annexure-III  
Consideration Code No.-----  
(to be allotted by BSP)

**APPLICATION FORM FOR STUDY/EXAMINATION CENTRE**  
**(Academic Programme)**

The Secretary,  
**Bhartiya Shiksha Parishad, U.P.**  
"Bharat Bhawan", Matiyari Chinhat,  
Faizabad Road, Lucknow-227105

Sir,

The application for Study/Examination Centre of.....  
(name of the institution or society or organisation seeking Study/Examination Centre to the BSP) is submitted for consideration by Bhartiya Shiksha Parishad U.P. The required particulars, that have been provided in the following pages, have been enclosed, as asked for by the BSP, are authentic and valid.

On behalf of the institution, we/I affirm that we/I will abide by the norms and conditions specified and will carry out that responsibilities of study centre, that have been spelt out in the BSP booklet and accept the conditions imposed. Specifically, We/I have noted and agreed that Study/Examination Centre can be withdrawn by BSP without assigning any reason and making us liable for any loss and damages. We/I further mention that the Institution has got the necessary infrastructure to teach BSP students upto .....  
(Name of the Programme) stage.

Yours faithfully

Date.....

Place.....

**Enclosure: Complete Proforma**

(2 copy)

क्रमांक/Serial No.

जमा करने की अंतिम तिथि/Last date to submit the form .....

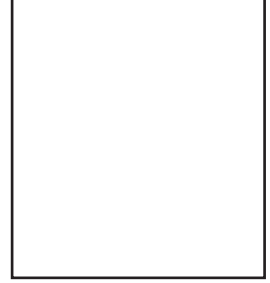
**APPLICATION FORM FOR STUDY/ EXAMINATION CENTRE**

*(To be completed by the applicant Institution)*

सेवा में,

**सचिव/Secretary**

**भारतीय शिक्षा परिषद, उत्तर प्रदेश/Bhartiya Shiksha Parishad, Uttar Pradesh,  
लखनऊ-27105 (भारत)/ Lucknow - 227105 (India)**



महोदय / महोदया/Sir/Madam,

1. मैंने परिषद के नियमों / उपनियमों को भलीभाँति समझ लिया है। भविष्य में सभी नियमों का पालन करूँगा / करूँगी।  
I have taken note of all the rules and regulations of the Parishad. I will abide by all the rules in the future.

2. मैं ..... (पदनाम एवं संस्था का नाम) की हैसियत से आपकी संस्था द्वारा पत्राचार / नियमित के अंतर्गत संचालित निम्न पाठ्यक्रमों हेतु परीक्षा केन्द्र / अध्ययन केन्द्र स्थापित करने के लिए आवेदन पत्र प्रस्तुत कर रहा हूँ / रही हूँ।

I ..... (Designation and Centre Name) am presenting the application form for the establishment of co-ordinator/Examination Centre/ Study Centre for the following courses under correspondence/regular education system of your institution.

- 1 ..... छात्र संख्या / Intake .....
- 2 ..... छात्र संख्या / Intake .....
- 3 ..... छात्र संख्या / Intake .....
- 4 ..... छात्र संख्या / Intake .....
- 5 ..... छात्र संख्या / Intake .....
- 6 ..... छात्र संख्या / Intake .....

3. हमारी संस्था / विद्यालय का विवरण निम्नवत है/ The details of our organisation/ Institution is as follows :-

1. आवेदक संस्था का नाम/ Name of applicant organisation .....
2. पंजीकृत संस्था / ट्रस्ट का नाम/ Name of the registered organisation/ trust .....
3. निकट रेलवे स्टेशन/Near Railway Station ..... तहसील/Tehsil .....  
थाना/ Police Station .....
4. पत्राचार का पूर्ण पता/Full Address of Correspondence .....
- ..... जिला/ District ..... पिन/ Pin .....
- एस.टी.डी. कोड/S.T.D. Code ..... फोन कार्यालय/ Phone : Office .....
- निवास/ Residence .....
- ई.मेल/E-mail .....

4. मान्यता / पंजीकरण / सम्बद्धता (प्रमाण पत्र संलग्न करें)।  
Recognition/ Registeratio/ Association (attach certificates).

5. भारतीय शिक्षा परिषद उ0प्र0 की परीक्षा / अध्ययन केन्द्र स्थापित करने के प्रस्ताव की प्रति संलग्न करें।  
Attach a copy of proposal.
6. क्या यह सह-शिक्षा संस्थान है – हाँ या नहीं ? / Is it co-education centre - Yes or No.
7. शिक्षा का माध्यम हिन्दी / अंग्रेजी या अन्य / Medium of study ..... Hindi/English or other .....
8. संस्था में किस स्तर तक शिक्षण एवं प्रशिक्षण की सुविधा है।  
Statis pf teaching & training available in your institution
1. School .....  
2. College .....
9. प्रथम सत्र में अनुमानित विद्यार्थियों की संख्या / No. of students expected in first session .....
10. क्या विद्यालय को राज्य अथवा केन्द्र सरकार से कोई सहायता मिली है – हाँ या नहीं ?  
Is the institute is getting any aid from State or Government - Yes or No ?
11. ऑडियो / वीडियो सुविधा / Audio Vedio Facilities. Television  VCR/VsCP   
C.D./Audio Cassettes  Tape Recorder/C.D. Player   
Computer (desirable)
12. प्रशासनिक सहायता हेतु स्टाफ / Administrative Support Staff
- Clerks  Lab Attendants   
Accountant  Peons
13. संस्था की वित्तीय स्थिति / Financial Status of Institution .....
1. संस्था की वित्तीय स्थिति / Financial Status of Institution ..... sufficient/Insufficient.  
2. अगले तीन वर्षों के लिए क्या स्रोत है? / What is the financial Status for further three years .....
14. संस्था के सेवारत अध्यापकों का सम्पूर्ण विवरण / Details of the working teachers in the organisation.

क्र.सं./ S.No.	नाम/Name	पता/Address	योग्यात/ Qualification	अनुभव/ Experience	कार्यभार ग्रहण की तिथि/ Date of Joining
1.					
2.					
3.					
4.					
5.					

15. पत्राचार के लिए अधिकृत मुख्य अधिकारी का नाम एवं पद / Name & Designation of main authorised officer for correspondence .....

16. इस आवेदन पत्र में दी गई सूचनाएं मेरी जानकारी और विश्वास के अनुसार सत्य हैं। केन्द्र स्थापनार्थ शुल्क 25,000 /- तथा प्रतिभूति राशि 25,000 /- कुल रु. 50,000 /- का बैंक ड्राफ्ट नं. .... दिनांक ..... स्थान ..... बैंक का नाम ..... संलग्न है। / The information given in this application form is true to my belief and knowledge. Centre establishment fee Rs. 15,000/- and security money Rs. 25,000/- total Rs. 40,000/- Bank Draft No. .... Date ..... Place ..... Name if the bank ..... is attached.

दिनांक/Date .....

आवेदनकर्ता के हस्ताक्षर/Signature of Applicant

स्थान/Place .....

मुहर सहित/With Seal

### घोषणा/ DECLARATION

मैं ..... संस्था के निम्न पद ..... पर कार्यरत हूँ।  
संस्था का नाम ..... के कार्य-कलापों से पूर्णतया परिचित हूँ।

प्रस्तुत विवरण मेरे संज्ञान में सही है भविष्य में भारतीय शिक्षा परिषद, उत्तर प्रदेश के नियम/उपनियम जो भी होंगे मुझे तथा संस्था के समस्त सदस्यों एवं पदाधिकारियों को विधिवत मान्य होंगे।

I ..... employed as ..... at the centre .....  
(Name of the Centre) We/I fully aware of the working of the centre.

The above details are true to the best of my knowledge. The rules and regulations of Bhartiya Shiksha Parishad, Uttar Pradesh will be properly followed and accepted by the members & officers of the centre in the future.

दिनांक/Date .....

हस्ताक्षर/Signature

स्थान/Place .....

संस्था के अधिकृत पदाधिकारी/Authorised Signatory of the  
Institution

मुहर सहित/With Seal

### केवल कार्यालय प्रयोग हेतु/FOR OFFICE USE ONLY

श्री / श्रीमती/Mr./Smt. .... अपने विवेकानुसार 15 दिन के  
अन्दर अपनी आख्या प्रस्तुत करें/should produce his report within 15 day .....

दिनांक/Date .....

सचिव/Secretary